

Traditional Music forum

Child Protection Guidelines

The Traditional Music Forum is committed to the care and protection of children, young people and vulnerable adults

A Summary of Good Practice for Paid and Voluntary Workers

YOU MUST...

- Treat all children, young people, and vulnerable adults with respect
- Provide an example of good conduct you wish others to follow
- Ensure that, wherever possible, there is more than one adult present during your activities, or at least that you are within sight or hearing of others
- Respect everyone's right to personal privacy
- Encourage children, young people and adults to feel comfortable and caring enough to point out attitudes or behaviour they do not like
- Remember that someone else might misinterpret your actions, no matter how well intentioned
- Be aware that even caring physical contact may be misinterpreted
- Recognise that special caution is required in moments when you are discussing sensitive issues with children or young people
- Operate within a Code of Good Practice and the procedures of any organisation or club with whom you are working.

YOU MUST NOT...

- Have inappropriate physical or verbal contact with children young people, or vulnerable adults
- Allow yourself to be drawn into inappropriate attention-seeking behaviour
- Make suggestive/derogatory remarks or gestures
- Jump to conclusions about others without checking facts
- Exaggerate or trivialise issues of abuse
- Show favouritism to any individual
- Rely on our good name or that of the organisation to protect you
- Believe "it could never happen to me"
- Take a chance when common sense, policy and practice suggest another more prudent approach
- Ignore the Guidelines and Procedures operating within the organisation.

WHAT TO DO...

If a child, young person or vulnerable discloses to you abuse by someone else:

- Allow him or her to speak without interruption, accepting what is said, but do not investigate
- Alleviate feelings of guilt and isolation, while passing no judgement
- Let them know you are glad they have shared this information with you
- Advise them that you must pass on the information.

If you suspect a child, young person or vulnerable adult is being abused, emotionally, physically or sexually:

- Report the matter to head of your group, or the Chairperson of the Traditional Music Forum.

If you receive an allegation about any adult or about yourself:

- Immediately tell the head of the group, the Chairperson of the Traditional Music Forum
- Try to ensure that no-one is placed in a position which could cause further compromise

In all cases:

- Record the facts and report these to the Chairperson of the Traditional Music Forum
- You must refer; you must not investigate.
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<p>The Chair of the Traditional Music Forum is: David Taylor, 23 Westerton Avenue, Dullatur, Cumbernauld, G68 0FF</p>

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The TMF also undertake to treat all applicants for positions fairly and not to discriminate unfairly against the subject of a Disclosure based on conviction or other information revealed.

