

TRADITIONAL DANCE FORUM OF SCOTLAND

Buidheann Dannsa Tradiseanta na h-Alba
Traditional Dance Collogue o Scotland

REPORT AND ACCOUNTS
YEAR ENDED 31 MARCH 2020

Charity No: SCO45085

**TRADITIONAL DANCE FORUM OF SCOTLAND (TDFS)
TRUSTEES' ANNUAL REPORT
1 APRIL 2019 – 31 MARCH 2020**

REGISTRATION NUMBER SCO45085

Current Board and Office Bearers:

Pia Walker (Convenor)
Wendy Timmons (Vice-Convenor)
Bernie Hewitt (Secretary/Treasurer)
Patricia Ballantyne
Fiona Campbell
Mairi Campbell
Talitha MacKenzie
Mats Melin
Alexis Street
Kirsty Sommerville

No trustees left the board during this reporting period.

Administrative support was provided to the Board by Michelle Kelly who was replaced by Joanne Urwin towards the end of this reporting period.

GOVERNANCE AND MANAGEMENT

Background and Context

Based on concerns by many people in the Scottish traditional dance world that it was not getting the profile and promotion it should, an initial meeting of group representatives and individual practitioners was convened in April 2012 in Edinburgh, assisted by Voluntary Arts Scotland.

At this gathering, it was agreed to form the Traditional Dance Forum of Scotland (TDFS) with an initial steering group to go through the set-up process. Also agreed was that the forum would be a grassroots 'bottom-up' rather than 'top-down' structure with a primary focus on advocacy, support and collaboration - bringing together different groups and individuals in their local, national and international contexts.

The Steering Group produced a constitution, which was adopted at the Inaugural General Meeting of the TDFS in November 2013. An application was subsequently made for incorporation as a Scottish Charitable Incorporated Organisation (SCIO), which was accepted in September 2014.

Part of this process is working in conjunction with the Traditional Music Forum and Scottish Storytelling Forum through the collective Traditional Arts and Culture Scotland (TRACS) as a vehicle for appropriate joint activity and advocacy. This arrangement is also providing administrative support to the TDFS.

Governance Structure

TDFS is a Scottish Charitable Incorporated Organisation (SCIO) regulated by OSCR and governed by the Constitution as agreed by the Forum in General Meeting; motions passed by the Forum in General Meeting.

The Board of Trustees is the governing body of the Forum. The Board hold regular meetings and generally control and supervise the activities of the Forum, in particular, the Board is responsible for monitoring the financial position of the Forum.

Appointment of Trustees

Elections are held annually by the Forum in General Meeting. A person must be a member of the Forum in order to stand for election to the Board. The members of the Board can, however, increase the expertise available to the Forum by co-opting relevant non-members and/or members. At each Annual General Meeting, one third of the Trustees are subject to retirement by rotation but shall be eligible for re-election providing they have not served as a Trustee for six consecutive years.

Membership

Membership is open to organisations and individuals supporting the objects of the Forum.

OBJECTIVES AND ACTIVITIES

Charitable Purpose

The Forum's objectives are:

The advancement of the arts, heritage and culture by promoting Scottish culture through Scottish dance style(s), dances of Scottish origin or other related traditional and social dance established in Scotland, thereby, to get more people dancing.

The Forum seeks to achieve this by:

- Fostering local, national and international activity
- Encouraging and undertaking relevant research
- Encouraging development and maintenance of archives of relevant material
- Acting as a voice for traditional dance
- Celebrating diversity and sharing traditions
- Supporting and enabling communication, involving both network development and information dissemination

Through:

- organising / supporting workshops and conferences
- supporting trainers, educators and facilitators
- developing and promoting educational resources
- providing advice and linking people to various aspects of support

- connecting networks through awareness raising and collaboration
- help develop the accessibility of research and archive material

Main activities and achievements during the year (Apr 19 – Mar 20)

The Forum continued to contribute to a programme of workshops for musicians and dancers; to promote and participate in regional and national networking events; to the new initiative The People's Parish, which aims to support communities to explore, shape and creatively use their local assets – stories, traditions, heritage and history; and to TradFest, the annual showcase of traditional arts and culture in Scotland's capital. TDFS board members also met with their counterparts from England to discuss potential partnerships for creating an archive of traditional dances..

TDFS members continued to promote traditional dance through classes and workshops throughout the period, but without doubt the highlight of the year was the culmination of the first TDFS dance residency.

Traditional Dance Residency

As reported last year, the forum hosted Nic Gareiss, a Michigan-based percussive step dancer, as Artist-in-Residence in Scotland over the period Oct 18 to Jun 19. Nic took part in over 60 separate events, including performances, classes and workshops. These were held all over Scotland in places such as Edinburgh (where the residency was based), Fort William, Glasgow, Kingussie, Dumfries. Lismore, Skye and South Uist. Audiences up of to 450 were present at performances and over 450 dances and 25 musicians took part in classes and workshops. TDFS would like to acknowledge the assistance and support given by the partners in the residency: The University of Edinburgh – Institute for Sport, Physical Education & Health Sciences, Moray House School of Education & School of Scottish Studies and Creative Scotland as well as artist-in-residence Nic Gareiss. Supported by Creative Scotland.

The residency was a resounding success in further raising the profile of the traditional dance form of Scottish step dance. This has resulted in a step dance group begin formed in order to maintain the popularity.

New Staff Member

A new Development Officer has been recruited (through TRACS) and is now based in the Storytelling Centre.

Impact of Covid-19

At the end of the reporting period all physical dance activities were put on hold owing to the restrictions imposed in response to the Covid-19 pandemic. Some class activities changed to online formats. The (success or otherwise) of this will be reported next year.

FINANCIAL SUMMARY

TRACS continued to meet administrative costs as part of its support towards the development of the Forum and the traditional dance network.

Summary of Accounts for the Period ending 31 Mar 20

The Summary of Accounts is attached. During the preparation of these some errors in the previous report have been identified. These errors were:

Item	Shown	Actual	Remarks
PayPal Fees	£1.23	£3.80	PayPal Errors ?
First Footing Residency	£10,250.35	£10,205.56	
TRACS Payment	Not included	£905.07	Omitted from "Expenditure" but included in overall total.

The bank balance on 31 Mar 20 was £10,324.32. The accounts as of that date showed it as £10,332.12, a deficit of £7.80. This is almost certainly due to PayPal anomalies. Despite the best efforts of the Treasurer and the Development Officer it has not been possible to identify the exact cause(s) of this, and it is now intended to accept it as an error, make an adjustment in the current period, and move on.

Risk

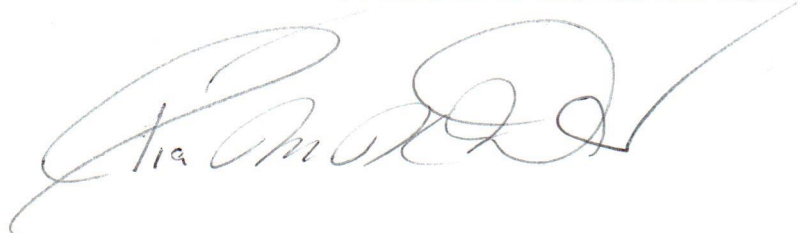
TDFS is not exposed to any significant financial risk outwith improper use of donations, subscriptions or grants received. To mitigate this risk, all funds are carefully monitored and allocated in line with the purposes for which they have been provided.

TDFS is committed to a no-deficit policy. Any threat of deficit will lead to a corresponding reduction of activities.

Reserves

The Trustees have agreed that a reserve of £1000 should be maintained in order to cover any administrative costs should the charity be wound up for any reason.

APPROVED BY THE TRUSTEES AND SIGNED ON THEIR BEHALF BY:



PIA WALKER, CONVENOR

DECEMBER 2020

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE Traditional Dance Forum of Scotland

I report on the accounts of the Charity for the year ended 31 March 2020, which are set out on pages 7 - 8.

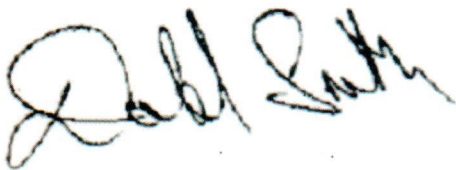
RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations, and they consider that the audit requirement does not apply. It is my responsibility to examine the accounts as required under the Act and to state whether particular matters have come to my attention.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to our attention:-

- a) which gives me reasonable cause to believe that in any material respect of the requirements:-
 - (i) to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and the Accounts Regulations, and
 - ii) to prepare accounts which accord with the accounting records and comply with the Accounts Regulationsthey have not been met, or
- b) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Donald Smith

45 Kirkhill Road

Edinburgh EH16 5DE

**TRADITIONAL DANCE FORUM OF SCOTLAND
BALANCES
YEAR ENDED 31 MARCH 2020**

	2020	2019
ASSETS		
Fixed Assets	£0.00	£0.00
Current Assets		
Bank Account	£10,332.12	£6,638.56
Capital and Reserves		
Total Assets	£10,332.12	£6,638.56
LIABILITIES		
	£0.00	£0.00
Total Liabilities	£0.00	£0.00
Net Working Capital (Assets - Liabilities)	£10,332.12	£6,638.56

**TRADITIONAL DANCE FORUM OF SCOTLAND
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2020**

2020

2019

Income

TRACS Support	£4,500.00	£725.07
Grant Funding (to Support Frst Footing Residency)	£3,187.00	£9,563.00
Membership Subscriptions	£535.82	£296.72
Events	£1,630.11	£68.00
First Footing (Not Grant)	£156.95	£0.00
Miscellaneous	£440.50	£0.00
Total Income	£10,450.38	£10,652.79

Expenditure

Mentoring	£0.00	£400.00
PayPal Fees (Membership)	£8.85	£1.23
Promotion	£135.63	£219.90
First Footing Residency	£6,400.99	£10,250.35
Board Expenses	£169.13	£260.49
Events	£0.00	£0.00
TRACS	£0.00	£905.07
Miscellaneous	£0.00	£261.82

Total Expenditure £6,714.60 £12,298.86

Net Income (Income - Expenditure) £3,735.78 -£1,646.07

Total Brought Forward £6,596.34 £8,242.41

Total Carried Forward £10,332.12 £6,596.34